

Newsflash

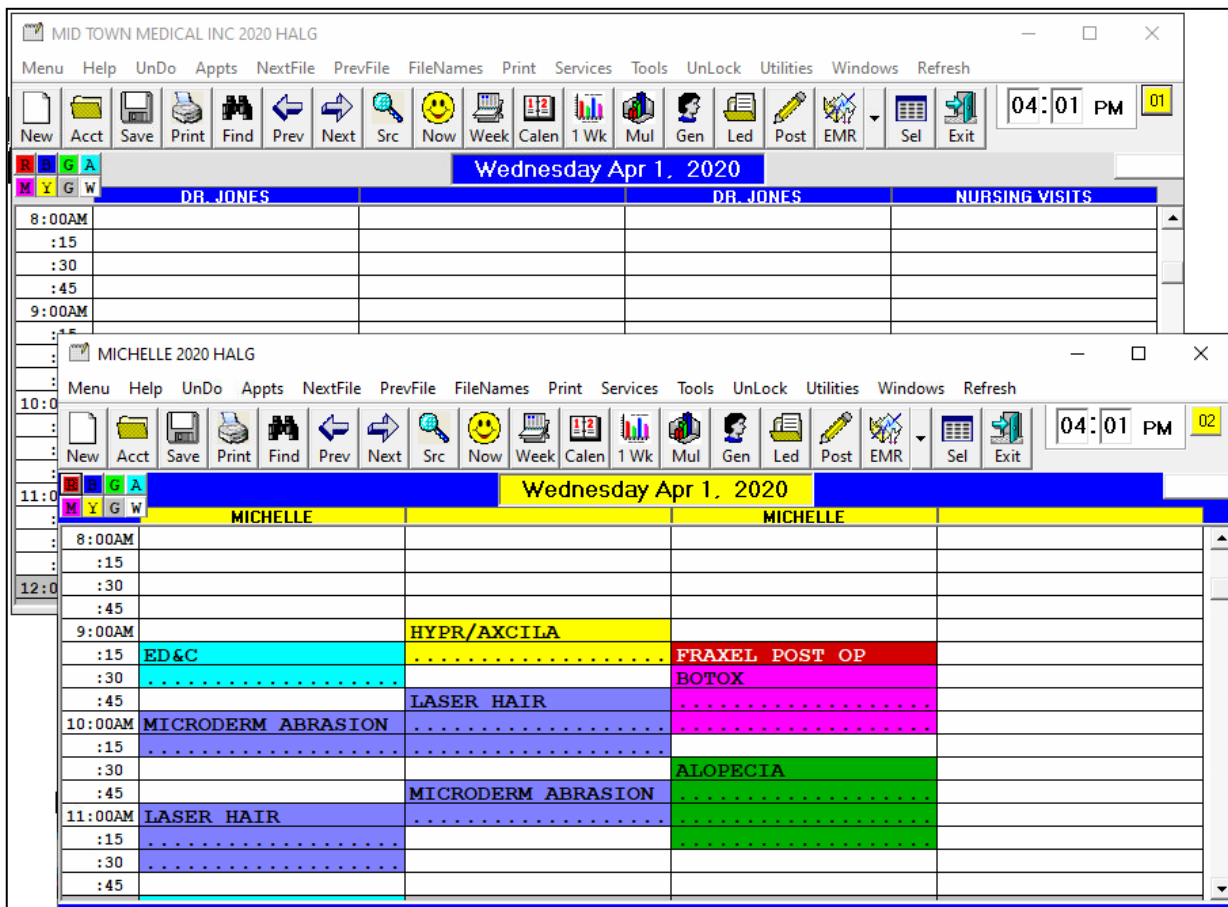
Dear Doctor & Staff,

April 2020

PowerSoftMD has some great new features.

On the Scheduling screen you can use the Up and Down Arrow keys to move one slot at a time up or down. You can also use the Enter key to move one slot to the right.

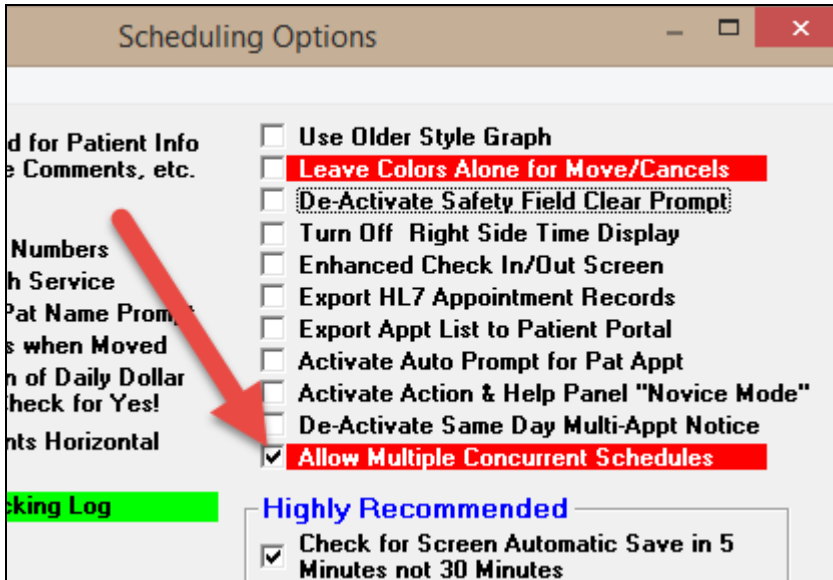
Also on the schedule you can now open two schedule windows at the same time! Here's an example (the next page tells you how to set up this feature):



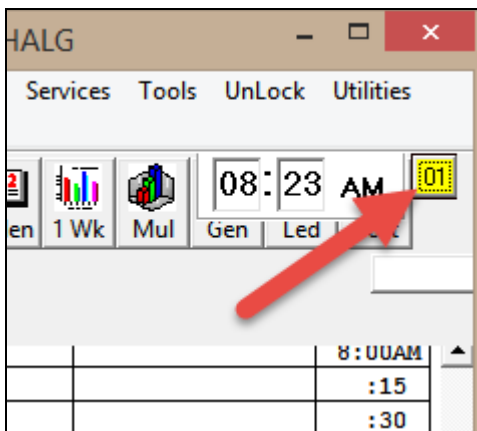
The screenshot displays two overlapping scheduling windows. The top window, titled 'MID TOWN MEDICAL INC 2020 HALG', shows a schedule for 'DR. JONES' on Wednesday, April 1, 2020. The schedule is organized into columns for 'DR. JONES' and 'NURSING VISITS', with time slots from 8:00AM to 9:45AM. The bottom window, titled 'MICHELLE 2020 HALG', shows a schedule for 'MICHELLE' on the same date, with time slots from 8:00AM to 12:00AM. This window contains various procedure names such as 'HYPR/AXCILA', 'FRAXEL POST OP', 'BOTOX', 'LASER HAIR', and 'MICRODERM ABRASION'.

To set up this Feature:

From the Schedule screen, select the top toolbar “Utilities”, then “Utilities Option Menu”, then “Set Schedule Options”, and then check the option labeled “**Allow Multiple Concurrent Schedules**”.



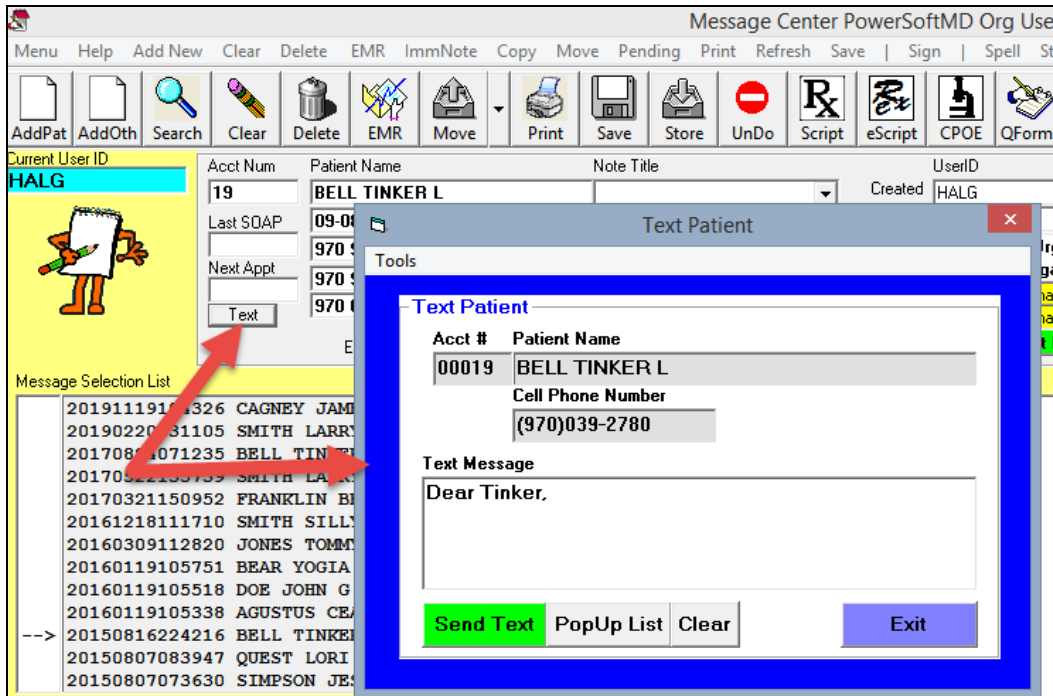
You can open the first schedule and size its screen. Then, open the second schedule, by either clicking on the top right hand yellow button or just opening it from the PowerSoftMD Menu.



You can size and move the two schedules alongside each other or however you want. When you close the schedules they will remember their screen size and location. You could use this feature, for example, to have schedule one and schedule two open at the same time.

“Texting” Patients

If you have installed the Direct Texting service you can now text from the Message Center Window using the new “Text” button as shown below. Remember, you can also; send text messages from the Patient’s General screen, text schedule appointment reminders, and even text messages to groups of patients from the Forms Menu.



Insurance

An Insurance aging report has been improved to allow you to specify a specific carrier by number. From the “Reports Menu”, select the “Monthly Reports” option, then select the “Open Charges Detail & Aging” button on the bottom left. On this screen pick the top right option “Insurance Only” and fill in the “Car Number” field to the right of the option.

Cordially,

Peter Goodall

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