

PowerSoftMD June Newsflash



June 2016

Enhancements

Apex EDI

The new Interface with Apex EDI Electronic claims processing is going great! If you haven't scheduled your conversion yet, please go to our website:

www.powersoftmd.com select the Support Tab, then Technical Notes button, then the top left technical note called [Apex-EDI Sign Up](#)

NewCrop eScripts

After June 10th, the following enhancements should be available with eScripts:

Patient Portal Password Management – Users now have the ability to reset their passwords using their security questions. It is no longer necessary to contact NewCrop for password resets.

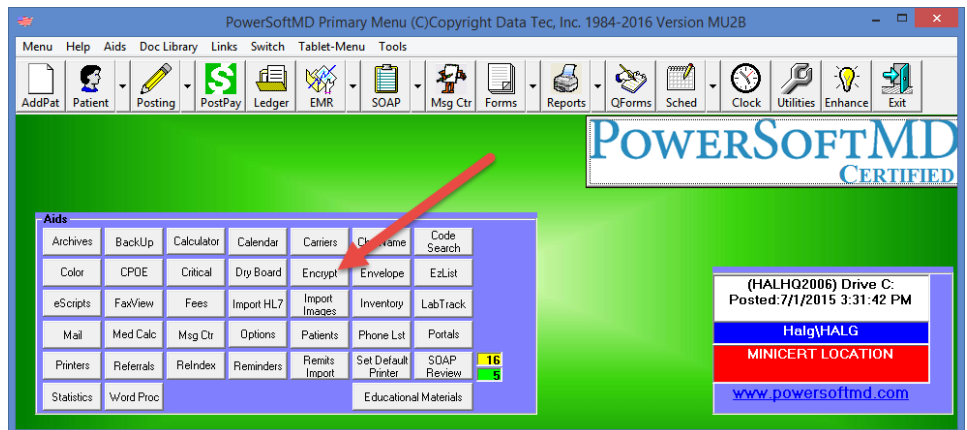
"Doctor's List" Copy Enhancement for Midlevels – Midlevels are now included in the drop-down for the quick copy tool located on the Admin Tab. This allows users to copy Doctor's Favorites List to and from Midlevels as well as LicensedPrescribers.

Clinical Messaging Enhancement for Staff – Staff users may now send direct messages through our Clinical Messaging tool on behalf of the doctor.

Email Documents Securely

There is a new Primary Menu button called **"Encrypt"** you can use to Encrypt any type of Windows files, including CCDA's and Lab Reports, creating a password protected zip file suitable for emailing.

Once you open the **"Encrypt Files"** screen, then use the top toolbar option **"Help Video"** to watch a short 5 ½ minute video to learn how to use this new feature.



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Employee Time Clock

The New Time Clock has a new button “**Group Time Entry**” that lets you easily add Holiday Times for several Employees at once and/or Vacation Days much easier.

Group Time Entry

Holiday
 Vacation

Date 05 - 30 - 2016

IN 09 : 00 AM AM/PM
Time

OUT 05 : 00 PM AM/PM
Time

Apply Times

Employees Available for Update

- Britney Spears
- Don Johnson
- Michelle Shaffer
- J.R. Ewing
- Sofia Vergara
- Katy Perry
- Bruce Willis

Check All Un-Check All

Employees Currently Timed In

Note: Employees cannot be updated if they are currently Timed In

Exit

Insurance PayerID's

There are 2 new features to make filling in the Electronic Payer-ID for Insurance Carriers much easier.

- On the Insurance Carrier Screen from the Utilities Menu, there is a new button called “**Payer-ID**” on the bottom right side of the screen. You can use this button to display the **Payer-ID Search and Update Window**. You can still fill in the Payer-ID field manually.
- From the Reports Menu, select Insurance Tracking, then select Insurance Carrier Payment Totals Analysis. When you run the report it will list a new column Payer-ID. You can click on any Carrier listed on the report and display the **Payer-ID Search and Update Window**.

Work Tickets

When printing **Work Ticket Batches** if you printing them for a future date, the patient's age on the work ticket will be based on the appointment date, not the current date.

Vital Signs

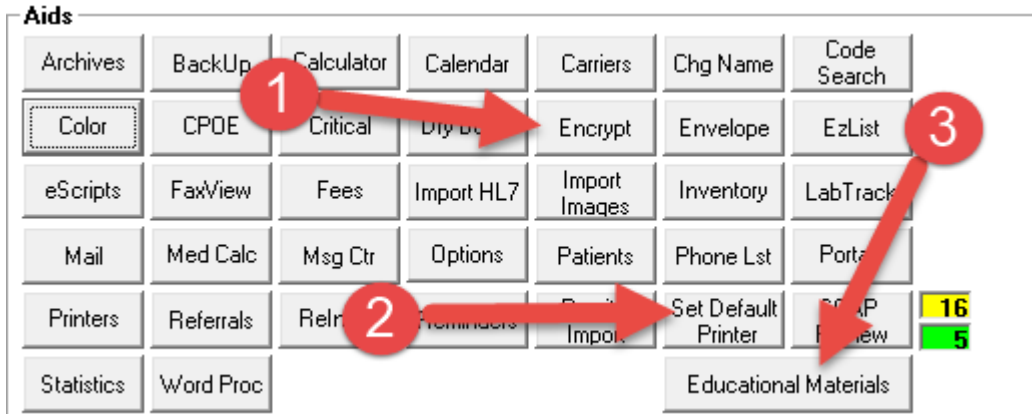
When entering EMR Vital Signs, if a patient's **height** has been previously entered, it will automatically populate the **height fields** with the last values entered. Naturally, you can overwrite or clear the fields if needed.

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Primary Menu

The *Primary Menu* has three new buttons:

- Encrypt files or documents suitable for emailing.
- *Set Default Printer* used to easy see and set the Default Windows Printer
- *Educational Materials* used to access the Online Medline Plus Education website



Collections

There is a new “**Primary Insurance Aging**” report available from the **Monthly Reports** Menu. It gives you the **big picture** aging by Carrier for Current, 30, 60, 90, and 120+ Days. To zero in on overdue claims we still recommend the **Monthly Reports, Primary Ins Outstanding Charges** report.

Primary Insurance Aging

Doctor Number Oldest Charge Date to Consider

05-31-2016 08:09 AM Primary Insurance Aging Doc:00

FAMILY CARE CENTER LLC All Carriers

Carrier Name	ID#	Current	30 Days	60 Days	90 Days	120+ Days
AETNA COMMERCIAL	00490	470.00	2444.00	522.00	0.00	0.00
AETNA PPO	00358	2032.00	1090.00	0.00	410.00	250.00
AMC PLUS	00769	0.00	80.00	110.00	0.00	0.00
AMERICAN LIFE PLUS	00298	0.00	0.00	0.00	0.00	75.00
AVANTRA GROUP HEALTH PLAN	01236	280.00	110.00	0.00	0.00	0.00
BETTER INS PLAN	00282	0.00	0.00	360.00	0.00	640.00
BLUE CHOICE	00423	27170.00	14386.00	3229.00	2110.00	820.00
BLUE CROSS/BLUE SHIELD	00232	0.00	0.00	0.00	80.00	0.00
CHAMPVA	00189	0.00	250.00	0.00	0.00	0.00
CHAMPVA	00373	0.00	140.00	0.00	0.00	0.00
CHARITY CARE PLAN	00259	0.00	0.00	0.00	270.00	0.00
CIGNA	01480	1070.00	470.00	0.00	0.00	0.00
CIGNA PPO	00391	2300.00	1300.00	80.00	530.00	3022.00
CISI	00447	0.00	0.00	0.00	0.00	0.00
	00295	0.00	0.00	0.00	0.00	0.00

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The **Billing History Reports** from the **Reports menu** have a new option you can select, **“Only Show Flagged Accounts”**. This will limit the report to only showing patients that have been billed for the same amount the last 3 statements and haven’t made any payment. The report also shows patients that have never been billed, but have a patient balance.

FAMILY CARE CENTER LLC Tuesday, May 31, 2016		Billing History Listing Days Old Order Last Charge is 90 Days Older & Balance > 10.00							Page 1 9:48:11 AM
Acct#	Patient	Balance	DaysOld	Date	Amount	Date	Amount	Date	Amount
18739	RONSTAND LINDA	70.00	109						<-----Never Billed
53948	COOPER GARY 01112016	75.00	109	05092016	75.00	04182016	75.00	03162016	75.00 <-----*****
23481	ELLIS E. J.	68.17	109						<-----Never Billed
09313	WAYNE JOHN	60.00	109						<-----Never Billed
00738	BURTON THOMAS	59.79	113	04182016	59.79	03162016	59.79	02182015	59.79 <-----*****
63748	SMITH SHEPARD	83.24	113						<-----Never Billed
54389	RIGGS MICHELLE	151.26	118						<-----Never Billed
66343	GOODMAN BENNY	34.00	118	04182016 12142015	34.00 57.00	03162016 11162015	34.00 57.00	02182016 10152015	34.00 57.00 <-----*****
55233	CHARLES RAY	40.00	118						<-----Never Billed
34234	PRESLEY ELVIS	79.02	123	04182016 08182009	79.02 47.98	03162016 08172009	79.02 47.98	02152016 07162009	79.02 47.98 <-----*****

Posting

When posting Payments there are two new types of Insurance Payment posting options you can use; CC - Charge Card and XC - XCharge Card Payment. Both types will record as an insurance payment, with a special comment of “Charge Card”. This way they will be on the ledger as insurance payments but the daily bank deposit report can still total them as charge card payments.

The screenshot displays the 'Payment Posting Detail Breakdown' window. At the top, it shows the patient name 'FLINTSTONE, FRED' and insurance coverage including '2 MEDICARE SERVICES', '33 GREAT WEST LIFE-COOP', and '12 PRUDENTIAL'. A table lists charges with columns for DateSer, CPT Code, Total Amt, PrimePaid, SecPaid, Adjust, PatPaid, and UnPaid Amt. A red callout box highlights the 'Type' field with options: IC-Check, E-Electronic Transfer, EC-Electronic Charge Card, CC-Charge Card, and XC-XCharge Card Payment. Red arrows point to the 'Type' dropdown and the 'Post' button. The bottom right shows a 'Ledger Balance' of 4200.00.

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SOAP Notes

The SOAP Note screen has a newer easier to use **Review of Systems** text selection pop up window. On the SOAP Note options screen select “**(19) Review of Systems New Pop Up List**”. Note: You have to set your system to use the Meaningful Use Version of the SOAP Note screen, Data Tec and show you how to do this.

The SOAP Note screen has a newer easier to use “**CopyNote**” feature. On the SOAP Note options screen select “**(20) Use Latest Copy Note Screen** “. Note: You have to set your system to use the Meaningful Use Version of the SOAP Note screen, Data Tec and show you how to do this.

The SOAP Note screen “**Short Cuts**” popup window has an alphabetic pad you can use to zero in on shortcuts easier. Note: You have to set your system to use the Meaningful Use Version of the SOAP Note screen, Data Tec and show you how to do this.

Enhancements List

Find out all the latest enhancements that are available by clicking your Primary Menu “**Enhance**” Light Bulb Icon and selecting “**View Available Internet Updates**” button.



www.powersoftmd.com/Enhancements.htm

Thank you for continuing to send us great ideas and your continued support.

Sincerely,

PowerSoftMD Staff 😊